

# Mid West - RED Grants Round 6 - Application Form Preview

## 1. Regional Economic Development (RED) Grants Program

\* indicates a required field

### 1.1 Application Information

Before completing this application form, please ensure you have read the RED Grants Program Guidelines available online at [www.mwdc.wa.gov.au](http://www.mwdc.wa.gov.au)

Applicants are encouraged to discuss their project with the Mid West Development Commission' Grants Team prior to commencing an application. You can send an email to [grants@mwdc.wa.gov.au](mailto:grants@mwdc.wa.gov.au) to request to book a meeting.

We strongly advise that you address the Program's criteria by demonstrating the project's alignment with State and Regional priorities, usage of local content, and the potential outcomes to support economic and social development of the Mid West region. Make sure to fill out all mandatory fields and upload/attach all relevant supporting documents to your application. This form contains mandatory fields. You will be alerted if you save the form without completing the required sections.

If you have any questions, or experience issues completing this form, please contact the **MWDC Grants Team** on **9956 8578** or email [grants@mwdc.wa.gov.au](mailto:grants@mwdc.wa.gov.au).

#### **IMPORTANT!**

Eligible applicants can apply for funding up to a **maximum of \$250,000 for individual projects**.

**Application closes on 30 June 2023, Friday, at 4.00pm AWST.**

*\*Incomplete applications and/or applications received after the closing date will not be considered.*

### 1.2 Eligibility Confirmation

**Please refer to Section 4 of the Guidelines to confirm your eligibility before completing this application.**

I confirm the Applicant:

- Has read and understood the program Guidelines
- Is eligible to apply under the Guidelines
- Is able to demonstrate the financial viability of the organisation
- Is able to demonstrate alignment with at least one of the objectives of the RED Grants Program

**Please confirm that all statements above are true and correct. \***

Yes I confirm

### 1.3 Privacy Statement

Information provided by applicants or collected by Regional Development Commissions (RDCs) or the Department of Primary Industries and Regional Development (DPIRD) in

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relation to an applicant or their application may be used in the administration of the RED Grants Program and in the assessment of this application.

Clarification of other funding sources for your project as stated in your application and project budget may be sought from the relevant funding bodies.

Any information provided (personal, financial or otherwise) will be used solely for the purpose of the RED Grants Program.

RDCs and DPIRD will store personal information collected in this application, supporting documentation and any grant administration, monitoring and evaluation activities in compliance with its obligations under the *Privacy Act 1988* (cth).

RDCs and DPIRD are also subject to the *Freedom of Information Act 1992* and documents in the possession of these agencies are subject to these provisions.

**I have read and understood the privacy statement and I consent to and authorise such uses and disclosures. \***

Yes I confirm

## 2 Contact Details

\* indicates a required field

### 2.1 Organisation Details

**Name of Organisation (Legal Entity) \***

Organisation Name

**Applicant organisation ABN \***

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

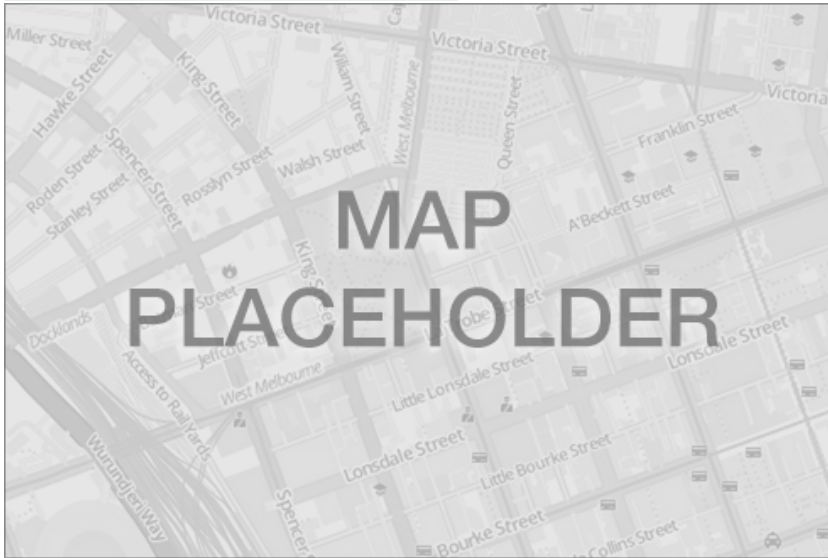
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## Trading Name

Trading name ie name that will be referred to for the delivery of the project (if different to Legal Entity Name above)

## Primary Street Address \*

Address

## Postal Address (if applicable)

Address

## Organisation Website

Must be a URL.

**Provide a brief description of the nature of your business and include any information that describes the activities that are currently undertaken \***

Word count:

Must be no more than 300 words.

**For a business/company/partnership, please provide names of all partners/directors/senior management of the business**

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## Is your entity a Trust? \*

Yes  No

Trustees can only receive and administer grant funding if empowered to do so by the Trust Deed.

## Upload Trust Deed \*

Attach a file:

Trustees MUST submit a copy of their executed Trust Deed to be eligible.

## 2.2 Project Contact Details

### Contact Person's Name \*

Title First Name Last Name

### Contact Person's Position \*

### Contact Person's Phone Number \*

(08)

Must be an Australian phone number.  
Include area code Eg (08)

### Contact Person's Mobile Number

Must be an Australian phone number.

### Contact Person's Email Address \*

Must be an email address.

## Is your organisation being Auspiced? \*

Yes  No

If your organisation is unincorporated your application must be auspiced by another organisation that is registered as a legal entity.

## 2.3 Complete only if your organisation is being Auspiced

Please ensure approval is obtained from the nominated auspice organisation prior to completing this section.

### Name of Auspicing Organisation \*

Organisation Name

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Organisation name

## Auspice Organisation's Postal Address \*

Address

Address Line 1, Suburb/Town, State/Province, and Postcode are required.

## Auspice Organisation's Website

Must be a URL.

## Auspicing Organisation's Contact Person \*

Title      First Name      Last Name

## Auspicing Organisation's Contact Person's Position \*

## Auspicing Organisation's Contact Person's Phone Number \*

Must be an Australian phone number.  
Include area code. Eg (08)

## Auspicing Organisation's Contact Person's Email Address \*

Must be an email address.

## Authority from Auspicing Organisation \*

Attach a file:

Please attach letter from the auspicing organisation confirming agreement to auspice. This must be signed by an authorised person (eg. CEO, Chairperson).

## Auspice Organisation's ABN \*

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register
ABN
Entity name
ABN status
Entity type
Goods & Services Tax (GST)

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DGR Endorsed
ATO Charity Type <a href="#">More information</a>
ACNC Registration
Tax Concessions
Main business location

Must be an ABN.

## Auspice Organisation's ACN (if applicable)

Must be a number.

## 3 Project Information

\* indicates a required field

### 3.1 Project Details

#### Project Title \*

The project title provided in your application may be used for public announcements/media statements if successful (max 15 words).

#### Project Description (Overview) \*

Word count:

Provide a short description of your project explaining what you plan to do (max 150 words).

#### Upload more detailed project information (optional)

Attach a file:

Upload a detailed description of the project. For example, Business Plan, Project Plan, Business Case, etc

#### Estimated Project Start Date \*

Must be a date.

#### Estimated Project Completion Date \*

Must be a date.

#### Which Local Government Area(s) will your project be delivered in? \*

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Carnamah, Shire of       | <input type="checkbox"/> Meekatharra, Shire of | <input type="checkbox"/> Northampton, Shire of |
| <input type="checkbox"/> Chapman Valley, Shire of | <input type="checkbox"/> Mingenew, Shire of    | <input type="checkbox"/> Perenjori, Shire of   |
| <input type="checkbox"/> Coorow, Shire of         | <input type="checkbox"/> Morawa, Shire of      | <input type="checkbox"/> Sandstone, Shire of   |

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- Cue, Shire of                       Mount Magnet, Shire of                       Three Springs, Shire of  
 Greater Geraldton, City of    Murchison, Shire of                       Yalgoo, Shire of  
 Irwin, Shire of

## Which sector is most applicable to your project? \*

- |  |  |                                     |  |
|--|--|-------------------------------------|--|
| <input type="radio"/> Agriculture          | <input type="radio"/> Education/Training | <input type="radio"/> Manufacturing | <input type="radio"/> Tourism                  |
| <input type="radio"/> Communications       | <input type="radio"/> Environment        | <input type="radio"/> Mining        | <input type="radio"/> Transport                |
| <input type="radio"/> Culture              | <input type="radio"/> Health             | <input type="radio"/> Recreational  | <input type="radio"/> Utilities, Power & Water |
| <input type="radio"/> Community            | <input type="radio"/> Housing            | <input type="radio"/> Retail Trade  | <input type="radio"/> Other Services           |
| <input type="radio"/> Economic Development |  |                                     |  |

## 4 Alignment with RED Grants Objectives (Economic Growth and Development Outcomes)

\* indicates a required field

### Project outcomes

#### Your project must meet one or more of the RED Grants objectives outlined in the Guidelines.

Describe what is expected to be achieved and the benefits of the project against the objectives most relevant to your project. Each RED objective is unique and should be addressed separately. Do not copy and paste the same argument into each, and only answer those with direct relevance to your project. Outcomes refer to the intended economic impact that is expected as a result of delivering the project. The expected outcomes provided should be realistic as, if successful, you will be expected to report against these as part of a Grant Agreement and Final Report to acquit the grant. Please explain **what, when, and how** your project will specifically meet the identified objectives. Consider your current situation and how it will differ after the project is complete.

#### Please indicate which RED Objectives are most applicable to your project: \*

1. Sustainable jobs  
 2. Expanding or diversifying industry  
 3. Developing skills or capabilities  
 4. Attracting new investment in the region  
 5. Increasing Productivity

Applicants are encouraged to select the objectives most applicable to the project. Please provide detailed descriptions in the corresponding fields below.

### 4.1 Sustainable jobs

You may consider some of the following questions when answering the Sustainable Jobs criteria:

- How many direct jobs will be created by your project, during its implementation and upon completion?

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- Are the jobs full-time or part-time, permanent, temporary, or casual?
- What types of jobs will be created?
- Will your total payroll hours increase? and by how much?
- How does the project contribute to wider industry development?
- Will your project result in new jobs for Aboriginal people?
- Will you employ employee trainees or apprentices as a result of the project?

## How will the project create jobs as a result of the grant?

Word count:

Note: 'Direct employment' is the term used for the workers employed by the project. 'Indirect employment' refers to job creation and business growth in the economy as a result of increased demand.

Please complete the below fields to indicate the Sustainable Employment outcomes expected as a result of the project

Consider your baseline now, what direct jobs will change as a result of the project?

**Please refer to the examples below as a guide:**

- **Expected Benefit**- New direct employment created in manufacturing
- **Measure** - Payroll register: number of new jobs
- **Target Measure** - 3 Full Time Equivalent (FTE)
- **Timeframe** - within 12 months of completion of the project

Expected benefit (Description)	Measure	Target	Timeframe
What will be achieved?	How will this be measured?	What is the target outcome?	When will this be achieved?

## 4.2 Expanding or diversifying industry

You may consider some of the following questions when answering the expanding and diversifying industry criteria:

- What is the economic impact of your project on the region's economy?
- What industry does your project support and how will it change the status quo or lead to new ventures being established?
- Will your project unlock opportunities for growth in your industry or address existing barriers?
- Have you considered using regional data provided by [REMPLAN](#) to demonstrate the value of your project to the region's economy?



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**Which industry will benefit from the project and how will it increase the current value of that industry to the regional economy?**

Word count:

Please complete the below fields to indicate the expected outcomes in expanding and diversifying industry as a result of the project

Consider how your project affects the broader value of the industry, how your project helps it to grow or innovate to achieve positive outcomes.

**Please refer to the examples below as a guide:**

- **Expected benefit**- Increasing the current value of the mining and manufacturing industries by the introduction of new products into the market
- **Measure** - Number of new products available to local, interstate and overseas markets
- **Target** - 3 new products available / 10% increase in locally sourced inputs
- **Timeframe** - upon project completion

<b>Expected Benefit (Description)</b>	<b>Measure</b>	<b>Target</b>	<b>Timeframe</b>
What will be achieved?	How will this be measured?	What is the target outcome?	When will this be achieved?

## 4.3 Developing skills or capabilities

You may consider some of the following questions when answering the developing skills and capabilities criteria:

- Will new technology be introduced to modernise practices?
- Will the project allow you to redeploy and/or upskill workers?
- Is there a skills gap in the region that your project aims to address?
- Will the project attract workers with technical expertise to the region?

**What core skills or capabilities will be developed, and how will this address regional gaps and be applied to generate jobs and growth?**

Word count:

Please complete the below fields to indicate the expected outcomes that would develop skills or capabilities as a result of the project

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Consider any new skills or additional capabilities that the project will introduce which will benefit the **broader region or industry**

**Please refer to the examples below as a guide:**

- **Expected benefit** - Increased local skills, knowledge and capability of hemp farming practices
- **Measure** - Number of farmers upskilled
- **Target Measure** - 10 people trained across 4 Mid West farms
- **Timeframe** - Within 12 months of completion of the project

Expected Benefit (Description)	Measure	Target	Timeframe
What will be achieved?	How will this be measured?	What is the target outcome?	When will this be achieved?

## 4.4 Attracting new investment in the region

You may consider some of the following questions when answering the *attracting new investment in the region* criteria:

- Will your project allow other businesses to start up or grow?
- Will the project unlock future investment in your business, either through monetary means or research and development?
- Will the project allow new industries to emerge, or attract business to relocate from interstate or overseas?

**How will the project unlock future investment in the organisation, industry or region? What is the source of this investment and likelihood it will be secured?**

Word count:

Please complete the below fields to indicate the expected outcomes in attracting new investment into the region as a result of the project.

Consider how the project would unlock future opportunities or investment for yours and other businesses or industries.

**Please refer to the examples below as a guide:**

- **Expected benefit** - Increased opportunities for businesses to start up or diversify and grow
- **Measure** - Number of new businesses
- **Target Measure** - 3 new businesses
- **Timeframe** - within 12 to 24 months of project completion

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Expected Benefit (Description)	Measure	Target	Timeframe
What will be achieved?	How will this be measured?	What is the target outcome?	When will this be achieved?

### 4.5 Increasing productivity

You may consider some of the following questions when answering the *increasing productivity* criteria:

- Will your project result in increased efficiencies, or safety for workers?
- Will the project increase the quality or yield of your product?
- How will you measure increased productivity, through revenue, sales, new markets or products?
- Will the project increase local consumption, or have other flow on benefits?

**What impact will the Grant have on the productivity or performance of the applicant's business or organisation?**

Word count:

Consider your baseline production now, what will change or increase as a result of the project and how will this benefit your industry or region

**Please refer to the examples below as a guide:**

- **Expected benefit** - Increase in annual production capacity meeting an increased demand from the industry
- **Measure** - Manufacturing records - number of additional units produced as a result of the project
- **Target** - 5,000 extra units produced per year
- **Timeframe** - Within 12 months of completion of the project

Expected Benefit (Description)	Measure	Target	Timeframe
What will be achieved?	How will this be measured?	What is the target outcome?	When will this be achieved?

### 4.6 Mid West Regional Priorities

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The Mid West Board has endorsed the following regional priorities/themes as part of its strategic plan. Projects that demonstrate alignment with the region's priorities will attract a higher weighting in the assessment process.

**Please indicate which of the following Mid West regional priorities/themes are MOST applicable to your project.**

- Economic participation for Aboriginal people – supporting Aboriginal people in their endeavours to participate in the Mid West economy
- Critical economic infrastructure – ensure that the Mid West region has the economic infrastructure required to facilitate industry growth and diversification
- Industry growth and diversification – development of new and existing industries in the Mid West region
- Enhance liveability – focus on job creation, workforce development and housing construction

Applicants are encouraged to select the objectives most applicable to the project. Please provide detailed descriptions in the corresponding fields below.

**How does the project align with the Mid West Regional Priorities or Themes? \***

Word count:

**How does the project meet industry demand or an identified need in the Mid West region?**

How does the project benefit the broader community/industry?

## 5 Project Budget, Cash Co-contribution and Leveraged Funding

\* indicates a required field

### Financial Audit

For projects requesting more than \$50,000 RED funding, audit costs must be included in the budget table.

The Financial Audit must be independent of the Grantee and undertaken by a member of the Institute of Chartered Accountants in Australia, the Australian Society of Certified Practising Accountants or the National Institute of Accountants.

### 5.1 Project Cash

**Please detail project items to be funded through CASH contributions. Applicants should refer to Section 4 of the Guidelines to confirm items or activities that are ineligible for RED funding before completing this section.**

**Ineligible** items of expenditure include:

- Retrospective payments or expenditure incurred prior to execution of a RED Grant Agreement.

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- Ongoing costs incurred after the project is completed (e.g. operating and maintenance costs).
- Staff salaries.
- Core business activities.
- Operational overheads (such as rent, insurance, telephone etc.).

Please attach quotes for all budget line items to justify funding requests. If funding has been secured from other sources please attach written evidence.

Note: Please enter whole dollars only.

Please add additional lines if required.

Project Items	RED Grant Funds Requested (ex GST)	Applicant Contribution Cash (ex GST)	Other Funding Source/s (ex GST)	Name of Other Funding Source/s	Other Funding Source Entity Type	Other Funding Status	Date Decision Expected on Requested Funds	Quote Attached
Include Audit Costs (if applicable)	Must be a dollar amount.	Must be a dollar amount.	Must be a dollar amount.		Predominant business activity of the co-contributor		Must be a date.	

## 5.2 Total Project Budget

This section is **AUTO CALCULATED** from the above table and amounts will be transposed to Section 3.1.

<b>Total of RED Grant Funds requested (ex GST) A</b>	<b>Total of Own Organisation (ex GST) B</b>	<b>Total of Other Source/s (ex GST) C</b>	<b>TOTAL (A+B+C)</b>
\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
This number/amount is calculated.	This number/amount is calculated.	This number/amount is calculated.	This number/amount is calculated.

## Quotes and Other Funding

Attach quotes and evidence of secured funding from other sources.

Attach a file:

## 5.3 Applicant Contribution Funding Details

**How will the applicant's contribution be funded? \***

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NOTE: Please describe whether the project co-contribution will be funded from cash reserves, loan funds or external investment

**Can the project proceed if the applicant is unsuccessful in obtaining the requested funding (RED Grant and Other Funding - if applicable) in full? \***

- Yes  No

**If yes, explain how the project could proceed with reduced funding and how this may affect project.**

Options to consider: increasing the applicant co-contribution; modifying the project; or breaking the project into stages.

## 5.4 In-kind Contribution (non-cash)

**Please detail any in-kind contributions and how their value has been calculated.**

Use the table below to itemise project items funded through in-kind contributions.

Please add additional lines if required.

Project item/s	Name of in-kind source	Estimated value
		Must be a dollar amount.
		\$
		\$

## 5.5 Other RED Funding

**Are you applying for RED Grant funding from more than one Regional Development Commission for this project? \***

- Yes  No

If yes, please advise which Commission/s and the application number if known.

RDC Region	Application number (if known)

## 5.6 Other Funding Programs

**Has your organisation applied for, or been approved for funding for this project from any other State Government program? \***

- Yes  No

If yes, please provide details including the amount requested and the funding status.

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Please add additional lines if required.

Date of Application	Approved / Pending	Purpose of Funding	Amount	Name of Program	Contact Person
Must be a date.			Must be a dollar amount.		
			\$		

## Outline the reason why State Government funding is sought for the project? \*

Why is Government funding required? Has a loan or equity funding been investigated for the project?

## 6 Partnerships and Collaboration

\* indicates a required field

### 6.1 Stakeholder Engagement

Describe how you have involved local government, the local community and others in planning and decision making for your project. Letters of support may be provided to support your application.

**Provide the names and details of local stakeholders and their level of support for the project.**

Word count:

### Letters of Support (Optional)

Attach a file:

**Have you considered developing partnerships or collaborations for the project? If so, please provide details.**

### 6.2 Local Content

Please detail below how your project meets the following Local Content objectives:

- Building the capability of local suppliers, and providing opportunities for regional businesses to supply items/services for the project;
- Increasing regional employment and regional business participation through subcontractors, suppliers, apprenticeships and traineeships;

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- Supporting emerging or new industries in the region, and promotion and awareness of local industry and businesses; and
- Benefiting the local regional economy through any other identifiable means.

**Important:** Local content for the purposes of this RED grant application refers to the sourcing of goods and services in the Mid West region.

**Do you intend to use local contractors and/or service providers for your project? \***

- Yes  No

**Local content % \***

Must be a number.

Please estimate the percentage of local content that will be applied to your entire project.

**Local content details \***

Please detail goods and/or services to be sourced locally and explain how the project meets the local content objectives listed above. If you do not intend to use local content please explain why.

## 7 Project Planning and Governance

\* indicates a required field

**Is the project ready to start if grant funding is approved? \***

- Yes  No

If No, please contact the xxDC on (08) xxxx xxxx before proceeding with this application.

**Has a feasibility study or business plan including a cash flow analysis been prepared for the project? \***

- Yes  No  Not Applicable

If "Yes", please attach a copy to this application using the file upload link in the section below.

### 7.1 Approvals

**Have the necessary planning and/or building approvals for the project been obtained? \***

- Yes  No  Not Applicable

**If applicable, please list any planning/building/licensing approvals required to progress this project and advise status.**

This may include but is not limited to Local, State and Federal Government licenses and approvals.

**Planning Documents (Optional)**

Attach a file:



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If applicable, please upload relevant documents (eg: business planning, concept designs, lease agreements, tenure, demonstration of land ownership, licensing and planning approvals, etc).

## 7.2 Timeline and Milestones

Please complete the project milestone table below to indicate the activities being undertaken as part of your project. For complex projects please attach a separate project timeline (eg. Gantt Chart).

Milestone	Date for completion
Add additional rows as necessary.	Must be a date.

### Project Timeline (Optional)

Attach a file:

## 7.3 Project Governance

### How will your organisation ensure the project is managed responsibly? \*

Who will manage the project and what qualifications, skills and experience do they have?

### How will operating and maintenance costs for the project be met beyond the funding period? \*

For example, if the project creates two new jobs, or commissions new equipment, how does the organisation plan to sustain these jobs / cover maintenance costs?

## 7.4 Risk Assessment for your Project

Identify the risks associated with the Project (that the applicant can reasonably control or influence) and include issues that may prevent the Project progressing or that may hinder the achievement of the stated Project outcomes being achieved. Consider and explain the risk mitigation strategies that will minimise the effects of each stated risk.

### Probability:

**Low** - Unlikely to occur during the project period and with little impact on the project

**Medium** - Possibility of occurrence and with some impact on the project

**High** - Very likely to occur during the project period and potentially impacting heavily

Please complete the Risk Assessment table below, or attach a copy of your Risk Management Plan to your application.

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<b>Risk Description</b>	<b>Risk Probability</b> (Low, Medium or High)	<b>Mitigation Strategy</b>

## **Risk Management Plan (Optional)**

Attach a file:

Upload a copy of your Risk Management Plan

## 8 Market Viability and Commercialisation

\* indicates a required field

### 8.1 Market Conditions

**Please provide a summary assessment of the market conditions in relation to your project**

Eg. market gaps, market size, estimation of new or increased sales.

**Describe any major competitors to your project or project activity in the region**

Eg. product or service, proximity, technologies, barriers to market, price.

### 8.2 Financial Information

To enable the Mid West Development Commission to undertake a financial viability assessment of the organisation please upload the following financial information

1. Financial statements verified by a Certified Practising Accountant, Chartered Accountant or Registered Auditor for the last two (2) years;
2. Current year-to-date financial information (income and expenditure statement and/or balance sheet)

#### **Upload Financial Information**

Attach a file:

**If you have NOT provided the requested financial information above, please outline why**

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For example, business operating for less than 2 years / never had financial statements verified by CPA, Chartered Accountant or registered Auditor.

## 8.3 Liabilities

**Please indicate if any of the following apply: \***

- The applicant or any of its senior office bearers have been involved in any litigation or prosecution in the past three (3) years
- The applicant or any of its senior office bearers (directors, partners, presidents, executive directors, project managers) have been involved with any business failure, including liquidation, voluntary administration or receivership
- Have any significant financial matter which may impact on the ability of the applicant to deliver the project (past, present or future)
- Have any Future commitments or contingent liabilities that might materially affect the applicant in the delivery of this project or performance of the activity
- The applicant has, at any time, been found in default of its creditors
- Confirm none of the above apply

Please note, you may be required to provide documentation upon request relating to the following information.

**Please provide further details or comments relating to your answer above \***

## 9 Application Checklist

\* indicates a required field

**By submitting this Application, I acknowledge: \***

- I have read the Guidelines and I acknowledge the eligibility criteria for funding.
- I have contacted the Regional Development Commission to discuss the project.
- Information provided in this application is to the best of my knowledge, accurate and complete.
- This Application is authorised by my organisation and includes the CEO/Chair signature.
- Audit costs (if applicable) are included in the budget and the nominated auditor is a member of the Institute of Chartered Accountants in Australia, the Australian Society of Certified Practising Accountants or the National Institute of Accountants and is independent from the Grantee.
- The Regional Development Commission may request additional information from applicants.
- The Regional Development Commission is authorised to contact any persons or organisations in the assessment of the application and understand that information may be provided to other agencies, as appropriate.

Please ensure you have answered all the questions and provided relevant details where requested. Supporting documents are supplementary to your application.

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**This application includes all required attachments:**

- Copy of Incorporation Certificate (if applicable)
- Copy of organisation's annual financial statements for the last two (2) financial years
- Quotes for all budget line items to justify funding request
- Written evidence of funding contributions from other sources
- Copies of approvals and planning documents

**Upload additional information and supporting documents here:**

Attach a file:

Applicants may upload additional attachments to their Application. (Maximum 25mb, recommended size no bigger than 5mb).

## 9.1 DECLARATION

This section must be completed by an appropriately authorised person on behalf of the applicant organisation (may be different to the contact person listed earlier in this application form).

I certify that to the best of my knowledge the statements made within this application are true and correct, and I understand that if the applicant is successful, we will be required to accept the terms and conditions of the grant as outlined in the letter of approval.

I do hereby declare that all the information supplied in this application form for Royalties for Regions funding is, to the best of my knowledge, accurate and complete; that I have read and accept the requirements of the Guidelines, and that the Regional Development Commission to which this application has been submitted to will be notified of any change to the information supplied and any other information or circumstances arising that may affect this application.

**Name of Authorised Person \***

Title      First Name      Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------

The person who has the legal authority to sign the Grant Agreement if this application is successful

**Position/Title \***

**Name of Organisation (Legal Entity) \***

Name of organisation as listed in official documentation such as ABR, ACNC or ATO.

**Email \***

Must be an email address.

**Dated \***

Must be a date.

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## Submit your application

Please move to the next page and click **Submit** to complete your application.

**You will receive an email to confirm your submission has been received. If you do not receive an email please check your junk email folder. Please keep a record of your submission number.**

To view your submission at any time, please go to <https://agric.smartygrants.com.au/applicant/login>, enter your email address and password then click Log In.

Once you are logged in click on the My Submissions link near the top of the page.

**NOTE: You may download a PDF of your applications prior to submission.**

**Thank you for your application!**